

Stronger Communities Committee Meeting of Witney Town Council



Monday, 18th March, 2024 at 6.00 pm

To members of the Stronger Communities Committee - L Cherry, G Meadows, O Collins, J Aitman, R Smith, T Ashby, A Bailey and J Doughty (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Committee Clerk derek.mackenzie@witney-tc.gov.uk in advance.

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings, please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

Agenda

1. Apologies for absence

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Committee Clerk derek.mackenzie@witney-tc.gov.uk **prior to the meeting**, stating the reason for absence.

Standing Order 30(d)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any items under consideration at this meeting in accordance with the Town Council's Code of Conduct.

3. Minutes (Pages 4 - 9)

- a) To adopt and sign as a correct record the minutes of the meeting held on 29 January 2024.
- b) Matters arising from the minutes not covered elsewhere on the agenda. (Questions on the progress of any item).

4. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

5. **Finance Report** (Pages 10 - 17)

To receive the report of the Responsible Financial Officer.

Communications & Community Engagement

6. **Communications Report** (Pages 18 - 19)

To receive the report of the Communications & Community Engagement Officer.

7. **Community Engagement Report** (Pages 20 - 45)

To receive the report of the Communications & Community Engagement Officer.

a) **Witney Forum Minutes - 5 February 2024** (Pages 46 - 66)

To receive the notes of the Witney Forum held on 5 February 2024.

Members are invited to note the formation of a Witney Community Profile Steering Group. A maximum of two Councillors may be nominated to this Steering Group if the Committee feels it is appropriate.

8. **Witney Youth Council**

To receive a verbal update from officers, if appropriate.

9. **Inclusivity & Diversity Panel**

To receive a verbal update from the Leader of the Council.

10. **Youth Services** (Pages 67 - 68)

To receive and consider the report of the Deputy Town Clerk.

Events

11. **D-Day 80th Anniversary** (Pages 69 - 70)

To receive the report of the Communications & Community Engagement Officer.

12. **Third Party Events Report** (Pages 71 - 72)

To receive the report of the Deputy Town Clerk.



Town Clerk

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Town Clerk

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